



# Information about a user's data and RIX Media

---

## [Your / your child's data and RIX Media \(Privacy Notice\)](#)

A Privacy Notice explains how your personal information may be used. This notice describes why we collect personal information and who we share it with. We act within the law to respect you and your child's information. For the purposes of the Data Protection Act 1998, RIX Media is described as a Data Controller.

## [Why we collect data](#)

RIX Media uses the data you give us on the RIX Wiki registration form to create a RIX Wiki for you / your child. We store the email contact you give us so we can communicate with you about planned updates and improvements to the system. We may also email you to tell you how you can access help and support with your RIX Wiki.

## [Who we share the data with](#)

The information on the RIX Wiki registration form is only shared with specific staff employed by RIX Media to support you and or your child with their RIX Wiki (and, if appropriate, the school/academy/funding body/organisation/ Local Authority where your child is currently on roll). We will share your contact details with the local Wiki Coordinator, so they can contact you and communicate where you can go for support and advice.

---

## Information about a user's data and RIX Media

---

We will not give any information about you or your child to anyone outside of RIX Media without your consent unless the law and our rules allows us to. All of this information is securely stored in either digital and/or hard-copy formats according to our Data policy.

### Examples of how we use your data

- RIX Media or local Wiki Coordinator communicate with you, by email, to tell you about local support and advice services for RIX Wikis in your local area.
- We let the organisation (you recorded on your Registration form) know that you have a RIX Wiki so that they can offer you support and advice if needed.

We anonymise all data and use this to help us plan our RIX Wiki support strategy e.g. based on the number and location of users.